

Millington Board of Education

Monitoring: Review: Annually, in December <u>Review: Annually</u>	Descriptor Term: Transcript Alterations	Descriptor Code: 4.608	Issued Date: <u>-12/03/18</u>
		Rescinds:	Issued <u>Reviewed/Revised:</u>

- 1 Any student transcript alteration shall be supported by documentation.¹ This documentation shall
- 2 include the reason for the transcript alteration and evidence that the student earned the grade reflected
- 3 in the altered transcript.
- 4 Millington Municipal Schools ~~_____~~ [insert school system] shall not retaliate against an
- 5 employee who brings unauthorized transcript alterations to the attention of school officials.¹
- 6 The Director of Schools shall develop procedures to implement this policy.

Legal References

1. Public Acts of 2018, Chapter No. 557

Cross References

Grading System 4.600