



## 2020-2021 School-Wide Family Engagement Plan



**School: E. A. Harrold Elementary**

**Principal: Patricia Speight  
Asst. Principal: JJ Brown  
Title I Instructional Facilitator: Kelly Cline**

**Standard 1: Welcoming All Families:**

Families are active participants in the life of the school and feel welcomed, valued, and connected to each other, to school staff, and to what students are learning and doing in class.

**Standard 2: Communicating:**

Families and school staff engage in regular, two-way, meaningful communication about student learning.

**Standard 3: Supporting Student Success**

Families and school staff continuously collaborate to support students' learning and healthy development both at home and at school and have regular opportunities to strengthen their knowledge and skills to do so effectively.

**Standard 4: Speaking Up for Every Child:**

Families are empowered to be advocates for their own and other children, to ensure that students are treated fairly, and to have access to learning opportunities that will support their success.

**Standard 5: Sharing Power:**

Families and school staff are equal partners in decisions that affect students and families and together will inform, influence, and create policies, practices, and programs.

**Standard 6: Collaborating with Community:**



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Families and school staff collaborate with community members to connect students, families, and staff to expanded learning opportunities, community services, and civic participation.

<b>Standard 1: Welcoming All Families:</b> Families are active participants in the life of the school and feel welcomed, valued, and connected to each other, to school staff, and to what students are learning and doing in class.				
<b>Description of Activity</b>	<b>Presenter(s)</b>	<b>Materials</b>	<b>Evaluation/Implementation of parental training</b>	<b>Outcome</b>
<b>Description:</b> Virtual Open House  <b>Date:</b> August 2020	Principal, Assistant Principal, Title I Instructional Facilitator, teachers	Sign in form (virtual), agenda, copies of school and/or classroom procedures (posted)	Faculty and administration will welcome parents to school. Teachers will share class syllabi as well as learning expectations and strategies for students to succeed through Microsoft Teams meetings. Parents will tour school virtually.	Parents will have the opportunity to meet individual teachers virtually. Parents will have a clear understanding of teachers' expectations for the students and know what students must do in order to achieve.
<b>Description:</b> Parent Advisory Committee Meeting  <b>Date:</b> August/September 2020 and/or April/May 2021	Administrators, Title I Instructional Facilitator, Parents	Handouts (emailed), technology, sign in form (virtual), agenda	Parents will have the opportunity to review the School Improvement Plan and the school's goals and action steps. They will also review the School-Parent Compact and Family Engagement Plan and provide feedback.	Parents will offer their perspectives and suggestions as to how they can partner with the school to improve student performance.



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<b>Description:</b> PTO Meetings  <b>Date:</b> Monthly	Administration, Title I Instructional Facilitator, Parents, Teacher representative	Varies	Parents meet and discuss ways to become involved in the school and how they can help the teachers/staff.	Parents will offer their ideas and suggestions as to how they can partner with the school to improve student performance.
<b>Description:</b> Recognition of Veterans  <b>Date:</b> TBA	Staff, students	Student art work, decorations, Wall of Fame	Wall of Fame will be posted with their pictures and service to our country. The school will participate in the community Veteran's Day parade.	The outcome is to honor our family members who have served our country. To inform students of past events that have affected our country.

<b>Standard 2: Communicating:</b> Families and school staff engage in regular, two-way, meaningful communication about student learning.				
Description of Activity	Presenter(s)	Materials	Evaluation/Implementation of parental training	Outcome
<b>Description:</b> Title I Parent Meeting  <b>Date:</b> August 2020	Title I Instructional Facilitator	Technology (PowerPoint), handouts (Parents Right to Know form), sign in form (virtual), agenda	Our parents will be informed of their rights to be involved in their child's education, given an explanation of the requirements and our school's participation in the Title I program, and provided with an update on our school status and plans for improvement.	Parents will be informed of the legal requirements of Title I, the school's yearly improvement goals, and the purchase plans for the upcoming school year.



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<p><b>Description:</b> Virtual Orientation and Ongoing Technical Support</p> <p><b>Date:</b> August 2020</p>	<p>Building Level Virtual School Support Representative, Principal, Teacher of Record</p>	<p>Technology</p>	<p>Parents will be informed of how to access the virtual platform, SeeSaw. They will also be given tutorials of how to access Microsoft Team meetings as well as using the Remind app for communication. Our Building Level Virtual School Support Representative will be available for ongoing technical support as needed.</p>	<p>Parents will have the opportunity to participate in a virtual orientation to learn how to utilize the technology provided for all virtual learning. Parents will also be provided an opportunity for Q&amp;A session to better understand program(s).</p>
<p><b>Description:</b> Transition Parent Meeting PreK/Kdg (virtual)</p> <p><b>Date:</b> August 2020</p>	<p>Administration, School Counselor, PreK/Kdg. teachers and their paraprofessionals</p>	<p>Sign in forms (virtual), agenda</p>	<p>Parents will learn about procedures and assessments that are critical for future success and transition for students. Parents will receive a copy of "Twas the Night before Kindergarten" to read with their child.</p>	<p>Parents will have the opportunity to learn information that is pertinent to their child's needs, the transition to future educational opportunities, and ways to ensure their child's success. Parents will also have an opportunity to ask questions.</p>
<p><b>Description:</b> Reading Night (virtual)</p> <p><b>Date:</b> September 2020</p>	<p>Administration, content level teachers, Reading committee</p>	<p>PowerPoint presentation, brochures, manipulatives, "make it-take it" activities</p>	<p>Reading Night: Parent training provided with strategies and materials to help with reading at home.</p>	<p>Parents and stakeholders will feel welcomed, connected, and valued as collaborators and participants in the academic success of the school. In addition, parents will meet the teams of teachers, in person, to collaborate and discuss strategies for use at home.</p>



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				Parent will be better equipped to help students at home with reading.
<p><b>Description:</b> Math Night (virtual)</p> <p><b>Date:</b> February 2021</p>	Administration, content level teachers, Math committee	PowerPoint presentation, brochures, manipulatives, “make it-take it” activities	Math Night: Parent training provided with strategies and materials to help with math at home.	Parents and stakeholders will feel welcomed, connected, and valued as collaborators and participants in the academic success of the school. In addition, parents will meet the teams of teachers in person to collaborate and discuss strategies for use at home. Students will be able to successfully complete math virtual assignments at home.
<p><b>Description:</b> Upcycle Museum (virtual)</p> <p><b>Date:</b> March 2021</p>	Science committee, students		Parents will help their children create something unique using recycled materials from home and showcase it during the Upcycle Museum’s Virtual Open House.	Promotes parental involvement, student confidence, and build an understanding of recycling.
<p><b>Description:</b> Bullying Awareness</p> <p><b>Date:</b> TBA</p>	School Counselor and Social Studies Committee	Technology (PowerPoint), handouts (district policy/brochures)	Parents will be provided information on the school’s and district policy on bullying. Parents will be informed of what classroom teachers are doing in their class to promote: respectful, safe, and kind cultures in the classroom. Parents	Parents will be cognitively aware of the policy and procedures of reporting incidences of bullying, harassment, and intimidation. Parent will be aware of the school’s and district’s goal for promoting a respectful, safe, and



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			will learn helpful ways to teach their children how to resolve conflicts peacefully. In addition, parents will learn ideas on how to incorporate fun family ways of promoting a respectful and kind culture at home, school, and in the community.	diverse environment that is conducive to the academic success of all E.A. Harrold Elementary students.
<p><b>Description:</b> Parent/Teacher Conferences (virtual)</p> <p><b>Date:</b> November 10, 2020 &amp; February 11, 2021 4:00-7:00 pm</p>	Teachers, School Counselor, Principal	Sign in forms (virtual), PT conference form	Teachers will collaborate with parents on their child's progress in school and any necessary steps that need to be taken.	Parents will have a better understanding of their child's achievement and/or ways to assist in their learning.
<p><b>Description:</b> Technology Based Communication/Communication by means of Social Media</p> <p><b>Date:</b> Ongoing</p>	Administration, School Counselor, Title I Instructional Facilitator, Teachers	Technology (Facebook, Twitter, Remind, School Messenger, etc.) & paper flyers	Parents are informed of upcoming meetings and events via text or email from teachers, as well as, traditional written announcements (flyers).	In addition to use of traditional printed flyers, parents will have the opportunity to be informed of school events and personal communication through use of technology.

**Standard 3: Supporting Student Success:** Families and school staff continuously work together to support students' learning and healthy development both at home and at school, and have regular opportunities to strengthen their knowledge and skills to do so effectively.



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Description of Activity	Presenter(s)	Materials	Evaluation/Implementation of parental training	Outcome
<p><b>Description:</b> Family Resource Center</p> <p><b>Date:</b> Ongoing</p>	<p>District Social Worker, Coordinated School Health Supervisor, others as needed</p>	<p>Handouts, brochures, computer stations, Language program software, sample curriculum guides</p>	<p>Parents have the opportunity to review the curriculum, meet with school or district staff, practice English language skills, access student management data system, and other events with knowledgeable staff.</p>	<p>Parents and families will have one central location to ask questions and gain information to help their child at home and to further their own learning.</p>
<p><b>Description:</b> College and Career Readiness Activities – Career Day</p> <p>(Pending)</p> <p><b>Date:</b> TBA</p>	<p>Math Committee, Counselor, Instructional Facilitator, Community volunteers, Parents</p>	<p>As needed for individual career presentations</p>	<p>Parents will explore various potential careers with their children as they attend presentations by community volunteers. A variety of careers will be represented to showcase professional and non-professional career opportunities. Some parents will volunteer to be presenters.</p>	<p>The outcome is to promote a welcoming environment to encourage parent participation and community involvement. Students will receive information about potential careers that they may aspire to pursue in their future.</p>
<p><b>Description:</b> Awards/Honors Programs (virtual)</p> <p><b>Date:</b> Each quarter throughout the school year.</p>	<p>Administration, Counselor, Teachers</p>	<p>(if applicable) Handouts, PowerPoint presentation</p>	<p>Parents join with students to celebrate their success of the previous grading period.</p>	<p>Parents have the opportunity to enjoy the success of the previous grading period with their child.</p>



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<b>Description:</b> TCAP Parent Meetings (virtual)  <b>Date:</b> TBA	District Instructional Facilitator, School Instructional Facilitator	Technology (PowerPoints), handouts	Parents will be informed of the structure/time allotments for each section of the assessment. Parents will be shown types of questions students will be asked. They will also be given tips on how to prepare their children for the assessment at home.	Parents will have better understanding of the TCAP assessment and how they can help at home to better prepare their children.
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<b>Standard 4: Speaking Up for Every Child:</b> Families are informed and enabled to be advocates for their own and other children, to ensure that students are treated fairly and have access to learning opportunities that will support their success.				
Description of Activity	Presenter(s)	Materials	Evaluation/Implementation of parental training	Outcome
<b>Description:</b> Mentoring Program  <b>Date:</b> Ongoing	School Counselor, Title I Instructional Facilitator, Administration	Tracking sheets, letters of explanation, permission forms	Parents will learn about ways to help their child through mentoring by exploring the services available in the school to support student social/emotional health.	Parents will gain a better understanding of the need for social/emotional supports and will learn about interventions available to students in need.





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<p><b>Description:</b> Parent Resource Packet</p> <p><b>Date:</b> Ongoing</p>	<p>School counselor, District Social Worker, Administration, District administrative staff</p>	<p>Printed packet of available community resources for mental health services</p>	<p>Parents will meet with appropriate school staff to discuss concerns and will be provided with a packet of information and contacts when their child is experiencing social/emotional situations that cause disruption to the learning environment.</p>	<p>Parents will gain support to help their child cope with social/emotional issues.</p>
<p><b>Description:</b> Bullying Awareness</p> <p><b>Date:</b> TBA</p>	<p>School Counselor and Social Studies Committee</p>	<p>Technology (PowerPoint), handouts (district policy/brochures)</p>	<p>Parents will be provided information on the school's and district's policy of bullying. Parents will be informed of what classroom teachers are doing in their class to promote: respectful, safe, and kind cultures in the classroom. Parents will learn helpful ways to teach their children how to resolve conflicts peacefully. In addition, parents will learn ideas on how to incorporate fun family ways of promoting a respectful and kind culture at home, school and in the community.</p>	<p>Parents will be cognitively aware of the policy and procedures of reporting incidences of bullying, harassment, and intimidation. Parent will be aware of the school's and district's goal for promoting a respectful, safe, and diverse environment that is conducive to the academic success of all E.A. Harrold Elementary students.</p>



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<b>Standard 5: Sharing Power:</b> Families and school staff are equal partners with equal representation in decision that affect students and families and together inform, influence, and create policies, practices, and programs.				
Description of Activity	Presenter(s)	Materials	Evaluation/Implementation of parental training	Outcome
<b>Description:</b> Parent Advisory Committee Meeting  <b>Date:</b> August/September 2020, April/May 2021	Administrators, Title I Instructional Facilitator, Teachers, Parents	sign in forms (virtual), agenda	Parents will have the opportunity to review and revise the School Parent Compact, Family Engagement Plan, and SIP.	Parents will offer their perspectives and suggestions as to how they can partner with the school to improve student performance.
<b>Description:</b> PTO Meetings  <b>Date:</b> monthly	Parents, teachers, students, administrators, Title I Instructional Facilitator	sign in sheets, agenda	Parents will have the opportunity to collaborate with teachers and school officials to enhance their ability to serve and advocate for all students.	Parents will offer their perspectives, share ideas, and assist in planning and designing programs to support and improve the school and student success.
<b>Description:</b> Parent/Teacher Conferences  <b>Date:</b> November 10, 2020 & February 11, 2021 4:00-7:00 pm	Teachers, School Counselor, Administration	Sign in forms (virtual), PT conference form	Teachers will collaborate with parents on their child's progress in school and any necessary steps that need to be taken.	Parents will have a better understanding of their child's achievement and/or ways to assist in their learning.



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<b>Standard 6: Collaborating with Community:</b> Families and school staff work together with community members to connect students, families, and staff to expanded learning opportunities, community services, and civic participation.				
Description of Activity	Presenter(s)	Materials	Evaluation/Implementation of parental training	Outcome
<b>Description:</b> Millington Arts Council events  <b>Date:</b> TBD	Art/Music Specialists	Student work	Parents will have the opportunity to view work from their children and others through visual or performing arts displayed in the community.	Parents will join with their children to enjoy the success and talent of students.
<b>Description:</b> Naval Air Support-Millington events  <b>Date:</b> TBD	NAS Millington Liaison, school counselor, administration	As needed	Parents will have the opportunity to learn with their children about the support opportunities available through the NAS in our community.	Parents will gain knowledge of programs available to students in the area. sponsored by the Naval Support Activity
<b>Description:</b> Millington Arts and Recreation events  <b>Date:</b> TBD	MAR staff, school counselor, administration, office staff	Handouts	Flyers are sent home to promote events in the community such as art shows, parades, classes, Skate Night, and recreational team sports.	The outcome is to promote community involvement.
<b>Description:</b> Millington Family YMCA  <b>Date:</b> TBD	Millington Family YMCA, administration	Handouts	Flyers are sent home to promote recreational team sports and activities such as free swimming lessons. Also, the YMCA provides before and after-school care.	The outcome is to promote involvement in physical activities and teach healthy life styles.
<b>Description:</b> Millington Chamber of Commerce Leadership Millington	Community leaders	As needed	The programs provide resources and exposure for promoting Career	The outcome is to increase community involvement and to promote awareness of programs in the community.



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<b>Date:</b> TBA			Development to both parents and students.	
<b>Description:</b> Books from Birth Program Millington Public Library  <b>Date:</b> Ongoing	Library staff, office staff	handouts	Flyers are sent home to inform parents of events/resources offered through Millington Public Library. Also, information is provided for the opportunity to receive free books at home.	The outcome is increased literacy.
<b>Description:</b> Every Child Healthy week Fresh Fruit/Vegetable Program  <b>Date:</b> Ongoing	Cafeteria staff, teachers, administration	handouts, fruits/vegetables	These programs are implemented to promote a healthy life.	Children are also exposed to fresh fruits/vegetables regularly. This helps parents when encouraging their children to try new fruits/vegetables.
<b>Description:</b> Anchored 4 Life  <b>Date:</b> Ongoing	Counselor, administration, teachers, students	Handouts, "Welcome" folders	Anchored4Life is a resiliency program created by the Trevor Romain Company to help new students have an easier transition from one school to another. The program is funded by the Navy.	Students learn leadership skills as they help their peers through a support system that enhances life skills, builds confidence and reinforces self-worth, empathy and integrity.



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<p><b>Description:</b>  Porter Leath PreK wrap-around support services  Well Child health Screenings  Youth Villages – Mobile Crisis  Lakeside  Professional Care Services</p> <p><b>Date:</b> Ongoing</p>	Administration, Counselor, nurse, District social worker, and agencies’ staff	As needed	These support systems provide services for mental/physical well-being of students.	The outcome is for our students to be healthier.
<p><b>Description:</b>  TCAP Proctor Breakfast &amp; Training   (pending)</p> <p><b>Date:</b> April 2021</p>	Administration, Instructional Facilitator, School Counselor	As needed	Parents are provided with the state mandated training for proctoring/supporting the administration of testing.	Parents are provided necessary information to support the children for state mandated testing.

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